



Community Wellbeing Fund Policy



Purpose

The purpose of this policy is to establish guidelines for the allocation and management of the Community Wellbeing Fund. Alongside the Community Wellbeing Fund Framework, it has been developed to assist Council in determining the outcome of funding applications and applicants in understanding the criteria under which to apply.

Background

The Community Wellbeing Fund Policy and Framework acknowledges Council's willingness to work with the community to achieve its vision.

It further demonstrates the Council's awareness that Council itself is not always best placed to deliver projects within the community, and that through financial support Council can assist community groups and organisations to be catalyst for positive change through operations, projects, activities and events for the wider community.

Scope

The Policy and associated Framework applies to the available funds as allocated by Council for the Subcommittee to distribute through contestable and possible discretionary grants every year. It does not include funding allocated through Service Contracts or individual agreements.

Governance Guidance for Allocation of Funds

The following expectations will be incorporated in the implementation of Invercargill City Council's Community Wellbeing Fund Framework and during the assessment process of the Subcommittee.

- The fund will be allocated lawfully, transparently and prudently, in keeping with Council's responsibilities as a public entity dispensing public funds, and the legislated purpose of local government.
- The Community Wellbeing Fund Subcommittee will utilise the strategic Fund Framework scoring matrix



- The committee will be clear about the decisions it makes and what it expects to achieve with the allocated resources. To this end, adequate records will be kept of both successful and unsuccessful applications.
- Accountability expectations of grant recipients are clearly communicated, reasonable and appropriate to the funding they receive. Recipients must be willing to report on how much support they receive from Council and what they achieved with that support.
- Conflicts of interest will be identified and appropriately managed.
- All participants will be treated fairly and with respect, the relationship will acknowledge the accountability and roles and responsibilities of all parties including the Subcommittee, Council staff and the applicant.



Document Control

Revision History:	Nil.
Effective Date:	26 May 2026
Review Period:	This Policy will be reviewed every six (6) years, unless earlier review is required due to legislative changes, or is warranted by another reason requested by Council.
New Review Date:	May 2032
Associated Documents / References:	Community Wellbeing Fund Framework
Supersedes:	Community Wellbeing Fund Policy 2020
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